

**APL SCHEME**

**Name of Candidate .....**

**Assessor .....**

**Date of Assessment .....**

UNIT	DESCRIPTION	PERFORMANCE CRITERIA										COMMENTS
Unit (18) Fellowship Level: Periodic Reporting to The Board		1	2	3	4	5	6	7	8	9	10	
	<p>(1) Illustrate in great detail the structure of your Financial Reports to your Board on a Monthly Basis.</p> <p>(2) In preparation of such reports do you consider the knowledge of financial issues that the users of your reports possess?</p> <p>(3) What guidance do you give to the Non Executive Directors and Functional Directors on your Board in understanding fully the information you supply to them?</p> <p>(4) Confidentiality will be</p>											

observed throughout the collection of this evidence											